

United Business Centres

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OUR MISSION IS TO BE RENOWNED AS THE FIRST CHOICE FOR PRIME OFFICE SPACE AND BUSINESS SUPPORT FACILITIES. WE WILL ACHIEVE THIS BY A COMMITMENT TO EXCELLENCE IN EVERYTHING WE DO. WE WILL PROVIDE A PREMIUM SERVICE BY GOING THE EXTRA MILE TO SAVE OUR CLIENTS TIME, INCONVENIENCE AND MONEY. WE WILL DO THIS WITH TALENTED PEOPLE WHO HAVE PASSION AND INTEGRITY AND CONTINUALLY STRIVE TO CREATE THE BEST OFFICE LIFESTYLES AT THE MOST PRESTIGIOUS ADDRESSES. AND WE WILL HAVE FUN ALONG THE WAY.



Award winning serviced offices & world class conferencing facilities

www.unitedbusinesscentres.com

Visit our web site & take virtual tours around our centres



LOOKING FOR A VIRTUAL OFFICE?



Own a Prestigious Business Address

Across the UK...

Have you ever wanted to own a prestigious business address but still have all the benefits of working from home? Or to own several business addresses around the country while remaining in one location? Imagine the benefits of appearing like an established company and yet not having the need for a permanent base. With our Virtual Office solution you can give your company a regional presence, test new markets or take the first steps with a new business.

Professional call answering and post handling...

UBC's professional reception team will answer calls from your dedicated phone line. We will divert them to your chosen location or take a message, ensuring your calls are always answered no matter where you are, leaving you free to work from home, be out and about on your mobile or away on holiday.

Your post can be held until you next call into the Business Centre or can be forwarded to another address for your convenience.

Free informal meeting space...

You have free use of our cafe areas at any time for informal meetings and should you need an office for the day, or even just the hour to impress a visiting client, then you will be able to book one through the reception team. You will also be able to take advantage of UBC's conferencing and meeting facilities at preferential rates.

without being there ...



3 Great Value Options

1

Postal Service

- Sorting and forwarding of mail
- Access to business support and Concierge services
- Access to meeting rooms at a discounted rate
- Invitations to networking events
- Benefit from many discounted rates

£50
per month

2

Telephone Service

- Exclusive telephone number or your existing number diverted
- Professional and helpful telephone answering in your company name
- Calls forwarded or messages taken
- Messages passed on verbally, or by voicemail, email or text message
- Sorting and forwarding of faxes

£75
per month

3

Full Service

- All of options 1 & 2

£125
per month

